

Sustainability Policy

Environmental Planning

Duval's aim is to follow and to promote good practice, to reduce the environmental impacts of our activities and to help our clients to do the same.

Principles

Our Sustainability Policy is based upon the following principles:

- To comply with, and exceed where practicable, all applicable legislation, regulations and codes of practice.
- To integrate sustainability considerations into all our business decisions.
- To ensure that all staff are fully aware of our Sustainability Policy and are committed to implementing and improving it.
- To minimise the impact on sustainability of all office and transportation activities.
- To make clients and suppliers aware of our Sustainability Policy, and encourage them to adopt sound sustainable management practices.
- To review, annually report, and to continually strive to improve our sustainability performance.

Practical steps

In order to put these principles into practice we will encourage our Employees to:

- Walk, cycle and use Public transport where possible to attend work, meetings, site visits etc. apart from in circumstances where the alternatives are impractical and/or cost prohibitive.
- We will operate our activities and the management of our organisation in a way that enables all people to realise their potential and improve their quality of life whilst protecting and enhancing the earth's natural resources.
- This means that we are therefore committed to continually improve the integration of sustainability into our working environment and business processes.
- This will include looking for more sustainable forms of transport when renewing our vehicle fleet
- Avoid physically travelling to meetings etc. where alternatives are available and practical, such as
- Telephone conferencing and efficient timing of meetings to avoid multiple trips. These options are also often more time efficient, while not sacrificing the benefits of regular contact with our clients
- To reduce the need for our Security Officers to travel out of their own locations by ensuring that they are placed at sites as near as possible to their home location.
- To minimise our use of paper and other office consumables, for example by double-siding all paper used, and identifying opportunities to reduce waste.
- As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment.
- To reduce the energy consumption of office equipment, by purchasing energy efficient equipment and good housekeeping.
- Seek to maximise the proportion from renewable energy sources for the lighting external areas around our office complex.
- Ensure that timber furniture and any other timber products are recycled and to purchase where possible fair-trade and/or organic beverages.

- To ensure that any subcontractors that we employ take account of sustainability issues.
- Include a copy of our Sustainability Policy in all our proposals to clients
- Our Sustainability Policy will be monitored and reported on annually by the board of director's indicators and targets or set below.
- Duval Management to minimise carbon emissions and other impacts by avoiding unnecessary business travel
- To reduce year on year the total carbon emissions from travel
- To give advice to employees in order minimise energy consumption.
- To minimise the impact of the energy used by supporting renewable energy sources.
- All lighting to use low energy bulbs, as office equipment is replaced, purchase the most energy efficient equipment when compared with alternatives of a similar cost and performance.
- Maximise the proportion of electricity used from renewable energy sources, where possible ensure computer equipment is set to go to standby when left for a short period and equipment turned off at night where practical Install thermostat for heating.
- Create a healthy working environment for all our employees
- All waste bags to be made from recycled and / or biodegradable plastic, re-use used office equipment where practical.
- To support local Purchase products and use suppliers locally



Jennifer Stone – Compliance Manager
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